



Associated Students of Gavilan College
5055 Santa Teresa Blvd. Gilroy, CA 95020
Humanities Building 106
March 8th, 2019 2:30-4:30 pm
Regular Meeting Agenda

1.0 Call to Order

Called the meeting to order at 2:33 pm

2.0 Roll Call*

Title and Name	Present	Absent	Late Arrival Time	Excused	Early Departure Time
President: Nolan Golden	X				
Student Trustee: Adam Lopez	X				3:56 PM
Vice President of Activities: Mariam Hernandez	X				
Vice President of Clubs: Brian Franco	X				
Vice President of Finance: Heidi Togliatti	X				
Vice President of Marketing: Victor Lam	X				3:56 PM
Vice President of Records: Aeja Echeverria	X				
Advisor: Dr. Blanca Arteaga	X				
Student Life Coordinator: Ryan Shook	X				

3.0 Adoption of the Agenda

3.1 Adoption of **March 8th, 2019** agenda

3.1.1 Motion by Trustee Lopez, seconded by VP Lam.

3.1.2 Unanimous approval.

4.0 Adoption of Minutes

4.1 Adoption of **March 1st, 2019** minutes

4.1.1 Motion by VP Hernandez, seconded by Trustee Lopez.

4.1.2 Unanimous approval.

5.0 Public Comments

Public comments will be limited to five minutes per speaker and a total of fifteen minutes per topic. There is no discussion allowed during public comments per the California Brown Act.

6.0 Reports

Reports will be limited to two minutes per senate member. Should the time limit be reached and

there is still information to be shared, please email the ASGC President to distribute any pertinent information at asgcpres@my.gavilan.edu. For additional questions regarding a Senate members report, please wait until the meeting has ended for further discussion.

6.1 ASGC President - attended the A&P conference. Met with Advisor Arteaga and Eduardo Cervantes to begin drafting the AB 1969 Preferred Pronouns/Name policy. Finalizing the Leadership Symposium program.

6.2 Student Trustee - citizens oversight committee for Measure X is still seeking a student for the committee. More information can be found on the Measure X website or interested students can email nbailey@gavilan.edu. Also going to be attending the hiring committee for the Executive Assistant to the President. Planning to attend the Ed Forum at San Benito High School.

6.3 VP of Events - Volunteered for Science Alive. Worked with Heidi on cleaning the bulletin board. Attended award dinner with Dr. Rose on Saturday 03.02.

6.4 VP of Clubs - Attended two Ed Forums at Sobrato and Live Oak. Club Day is on Tuesday, March 12th, from 12:00 - 2:00. Attended the Distance Ed Committee, discussion was centered on bringing Gavilan onto the online CCC platforms.

6.5 VP of Finance - Attended the Health and Safety meeting, on April 17th at 10:00 a.m. there will be an active shooter drill. Mariam and Heidi worked on the bulletin boards, including a second revision to the upper bulletin board area. Worked on budget line items.

6.6 VP of Marketing - NR

6.7 Advisor - Accreditation will be here on Monday (3/11) and leaving on Thursday (3/14). Offices need to be cleaned/tidied-up. PG and AA will be meeting with the team on Monday (3/11) from 12:00 - 12:30. Please be on time to your office hours as the team may be stopping in. Leah Halper is looking to deal organize a meeting regarding responding to the Identity Europa, on 3/11 there will be a meeting at 4:00 p.m. Please do not forget to advertise the respective ASGC related scholarships (John Pruitt Leadership Scholarship) and do not forget to apply for scholarships yourself - the deadline is Friday, March 15th. ASGC will be due on April 17th by 3:00 p.m. in the Welcome Center and elections will begin April 17th to May 1st.

6.8 Student Life Coordinator - Accreditation will have a tour facilitated by PG, VP Hernandez and two peer mentors. Career day is on Thursday (3/14) support is needed for setup (9:00-11:00) and taping for ASGC begins from 11:00-1:00. Basketball game tomorrow is the play-offs at 7:00 p.m. in the gym.

7.0 Action Items

7.1 Approval of Newly Appointed VP of Records, President Golden (5 mins)

7.1.1 Motion to approve by VP Hernandez, seconded by VP Lam.

7.1.2 All in favor of approving Aeja Echeverria as VP of Records, all in favor, no objections.

7.2 Approval of Graduation Stoles, Advisor Arteaga (10 mins)

7.2.1 Motion to discuss by President Golden. No objection, motion carried.

7.2.2 Motion to approve the 2019 graduation stole with sash color navy blue, trim color white, letter to be yellow gold and read "CLASS OF

2019” on the left side, and “ASGC LEADER” on the right side in the vertical position by President Golden, seconded by VP Togliatti. No objections.

7.2.3 Unanimous approval.

8.0 Discussion Items

8.1 Food Pantry Expanded Services, Annette Gutierrez (5 mins)

8.1.1 Receiving fresh produce on first Tuesday (10:30-4:30) out of the FP and Just in Time (chicken, eggs, milk, produce, non-perishables) on third Thursday of the month (12:30-2:30). Food is available for 50 families, on a first come first serve basis. Volunteers still needed and advertisement for students. Most of the individuals who utilize these services are members from the community and not necessarily students on campus. Also assisting with the CalFresh applications on the spot. Hours are posted on the Gavilan.edu/foodpantry.

8.2 Cecelia’s Career Closet Referral Process, Annette Gutierrez (5 mins)

8.2.1 Students going out for job interviews and need interviewing clothing can be referred to CCC for a full wardrobe of interviewing clothes. If the job is secured, students can go back and obtain more clothing for free. Training is required to be a part of the referral process. Recommended referral training: VP’s office, counseling, department chairs, Library, tutoring centers.

8.3 Advisor Update, Advisor Arteaga (20 mins)

8.3.1 Advisor Arteaga will not be rejoining the Senate following the closure of the Spring semester. The Senate is encouraged to find a replacement, full-time faculty or staff member.

8.4 Graduation Reception, Advisor Arteaga (15 mins)

8.5 Cloud Nine \$400 + \$75 for all photos to be put on USB, and \$60 for social media integration. Includes unlimited photo prints, personalized photo template, studio lights, props, on-sight technician and an online gallery sent to students.

8.6 LIT Entertainment \$565 for two hours to be put on USB, and \$60 for social media integration.

8.7 Photobooth-831 \$599 for two hours.

8.8 Food quote \$2,337.00

8.9 Upcoming Events, VP Hernandez (20 mins)

8.9.1 Postponed until 3/15/2019 meeting due to lack of quorum.

9.0 Communications from the Floor

This time is reserved for Senate members to address any items not on the agenda. Questions are allowed at this time. Each Senate member shall have five minutes to address their fellow peers.

10.0 Adjournment

10.1 Meeting adjourned at 4:04 PM due to lack of quorum.

“Accomplishment, integrity, education, and freedom.” - ASGC 2018 Shared Values

In compliance with the American with Disabilities Act, if you need special assistance to access the ASGC Senate room or otherwise participate at this meeting, including auxiliary aids or services, please contact the ASGC office at 408-848-4777. Notification at least 48 hours prior to the meeting will enable the ASGC Senate to make reasonable arrangements to ensure accessibility to the board meeting.

Please help keep Gavilan College a litter-free campus and preserve its park-like setting. Thank you.

<http://www.gavilan.edu/student/asgc/index.php>

Disclaimer: The ASGC reserves the right to suspend the orders of the day if necessary to conduct business.

*All positions are listed on the [ASGC website](#). Only filled positions are shown on the agenda